



Stormwater Pollution Prevention Plan

*Borough of Seaside Park
Ocean County*

Permit Number: NJG0151149

Annual Review Date: (December 11, 2024)

Stormwater Program Coordinator: Eric Wojciechowski

12/11/2024

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Form 1 – Team Members

Stormwater Program Coordinator (SPC)			
Name and Title		Eric Wojciechowski – Supervisor Public Works	
Phone	732-793-5100	Email	ewoj@seasideparknj.org
Individual(s) Responsible for Major Development Project Stormwater Management Review			
Name and Title		Douglas Rohmeyer – Planning Board Engineer	
Phone	732-462-7400	Email	Drohmeier@cmeusa1.com
Name and Title			
		Email	
Other Municipal Stormwater Team Members			
Name and Title		Karen Kroon – Borough Administrator	
Phone	732-793-3700	Email	kkroon@seasideparknj.org
Name and Title		Jenna Jankowski – Borough Clerk	
Phone	732-793-3700	Email	jjankowski@seasideparknj.org
Name and Title			
Phone		Email	
Shared/Contracted Service Providers			
Provider Name	Service Provided	Term of Service	
<i>Ocean County Road Department</i>	<i>Truck Wash Services, Street Sweeping Processing</i>	<i>Annual</i>	
<i>Borough of Seaside Heights</i>	<i>Sharing of a street sweeper under a NJ LEAP Grant</i>	<i>Life of the sweeper</i>	

Form 2 – Revision History

Revision Date	Form # Changed	Reason for Revision (Updates to staff, policy, webpage, etc.)
2/29/2012		<i>Major review & revisions required, EW appointed Municipal Stormwater Coordinator July 2011</i>
12/31/2014		<i>Updated Team Members, Forms 2,3,4,6,9,10,11,12,13,14,15,16, & 17</i>
10/23/2017		<i>Updated Team Members, Forms 2,3,4,6 & 9</i>
10/18/2018		Updated Team Members, Added new permit
5/13/2019		Updated Team Members
1/28/2019		Switched to state SPPP model Tier A Forms from pervious older forms from 2005; updated all forms.
8/17/2021	2,5, & 10	Updated Team Members and forms 2,5, & 10
4/29/2022	4,5,7,8,9,10,11,12 & 14	Updated team members and forms 4, 5, 7,8 ,9 ,10 ,11, 12 & 14
10/15/2023		Updated Team members
4/22/2024	1 through 25	Switched to newest state model SPPP, updated all forms.
12/11/2024	4,5,6,9,11, 12	Updated revised SCO, tree ord., sweeping plan, added additional sites, mapping & WIP updates, uploaded SPPP to NJDEP portal

Form 3 – Public Announcements
Part IV.B. and C.

1. Provide the link to the dedicated stormwater webpage for your municipality.
https://www.seasideparknj.org/offices-departments/public-works/stormwater-education-management/
2. List the name and title of person(s) responsible for stormwater webpage postings/updates.
Eric Wojciechowski – Supervisor Public Works
3. List the newspapers, social media outlets, websites, direct mailings (Email or postal), and other communication approaches typically used to inform/educate the public on stormwater program information and related events/activities.
<i>Official newspapers: Asbury Park Press & Star Ledger</i> <i>Community Outreach - Facebook, Instagram, Borough of Seaside Park website</i> www.seasideparknj.org ; <i>direct postal mailings; table at Annual Art Show</i>

Form 4 – Post-Construction Stormwater Management in New Development and Redevelopment

Part IV.E.

1. How does the municipality define “major development”? If it is different from the definition in N.J.A.C. 7:8, explain the difference.
<i>It is the same as defined in N.J.A.C. 7:8</i> <i>(1) An individual "development," as well as multiple developments that individually or collectively result in:</i> <i>(a) The disturbance of one or more acres of land since February 2, 2004;</i> <i>(b) The creation of 1/4 acre or more of "regulated impervious surface" since February 2, 2004;</i> <i>(c) The creation of 1/4 acre or more of "regulated motor vehicle surface" since March 2, 2021; or</i> <i>(d) A combination of Subsection (1)(b) and (c) above that totals an area of 1/4 acre or more. The same surface shall not be counted twice when determining if the combination area equals 1/4 acre or more.</i> <i>(2) Major development includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of Subsection (1)(a), (b), (c) or (d) above. Projects undertaken by any government agency that otherwise meet the definition of "major development" but which do not require approval under the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered "major development."</i>
2. Is the municipality’s stormwater control ordinance (SCO) the same as or more stringent than NJDEP’s model SCO? If more stringent, explain the difference.
<i>The Borough of Seaside Park’s SCO is the same as the NJDEP’s model SCO.</i>
3. Describe the process for reviewing major development project applications for compliance with the SCO and Residential Site Improvement Standards (RSIS).
<i>The Planning Board Engineer reviews the stormwater management design for compliance with the water quality, water quantity, groundwater recharge and green infrastructure design standards as per N.J.A.C. 7:8</i>

<p>4. Does your municipality have a mitigation plan included in your Municipal Stormwater Management Plan and Stormwater Control Ordinance? Indicate the location of records of all variances granted.</p>
<p><i>Yes, the Borough of Seaside Park's Municipal Stormwater Management Plan includes a mitigation plan, however, no variances have been requested to date. Records will be submitted to NJDEP and the Ocean County Planning Board upon approval. Copies will be kept at the Borough of Seaside Park Borough Hall Clerk's office.</i></p>
<p>5. Indicate the dates of each iteration of the township's Stormwater Control Ordinance, starting with the initial adoption and including revisions.</p>
<p><i>The initial SCO was added 5-24-2006 by Ord. No. 1387; amended 12-27-2012 by Ord. No. 1613; 3-11-2021 by Ord. No. 2021-03; currently revised 7-1-24 by Ord. No. 2024-19</i></p>
<p>6. Indicate the dates of each iteration of the township's Municipal Stormwater Management Plan, starting with the initial adoption and including revisions.</p>
<p><i>The initial adoption of the MSMP was in March of 2005. There have been no revisions to date.</i></p>

Form 5 – Ordinances
Part IV.F.1.

Ordinance	Date Adopted	Was the DEP model adopted without change? If not, explain how the municipality's is more stringent.	Entity Responsible for Enforcement	Fees & Fines
1. Pet Waste	9/28/2005	<i>Adopted without change</i>	<i>Code Enforcement Police Dept. Animal Control</i>	<i>\$100 up to \$2,000</i>
2. Wildlife Feeding	9/28/2005	<i>Adopted without change</i>	<i>Code Enforcement Police Dept. Animal Control</i>	<i>\$100 up to \$2,000</i>
3. Litter Control	9/28/2005	<i>Adopted without change</i>	<i>Code Enforcement Police Department</i>	<i>\$500 up to \$2,000</i>
4. Improper Disposal of Waste	9/28/2005	<i>Adopted without change</i>	<i>Stormwater Coord Code Enforcement Police Dept.</i>	<i>\$100 up to \$2,000</i>
5. Yard Waste	3/24/2016	<i>Adopted without change</i>	<i>Code Enforcement</i>	<i>Up to \$100</i>
6. Private Storm Drain Inlet Retrofitting	5/26/2011	<i>Adopted without change</i>	<i>Police Dept Code Enforcement Public Works</i>	<i>\$100 up to \$2,000</i>
7. Illicit Connections	9/28/2005	<i>Adopted without change</i>	<i>Stormwater Coord Code Enforcement Police Dept.</i>	<i>\$100 up to \$2,000</i>
8. Privately-Owned Salt Storage	7/13/2023	<i>Adopted without change</i>	<i>Code Enforcement Police Dept.</i>	<i>\$100 up to \$2,000</i>
9. Tree Removal-Replacement	4/18/24	<i>Adopted without change except for Appendix A – No Bamboo is to be used as a replacement.</i>	<i>Zoning Officer</i>	<i>\$10 fee/not less than cost to replace tree</i>
List any additional stormwater-related ordinances the municipality has adopted that address issues beyond the scope of the MS4 permit. Include adoption date, entity responsible for enforcement, and related fees and fines.				
<i>Private Dumpster Ord (Ord. No 1565) adopted 5-26-2011; enforced by Police Dept, Code Enforcement; and or Department of Public Works; fines from \$100 up to \$2,000</i>				
Indicate the location of records associated with ordinances and related violations and enforcement actions below.				
Seaside Park Police Department – 1 Municipal Plaza, Seaside Park NJ 08752 Code Enforcement Department - 313 SW Central Ave, Seaside Park NJ 08752				

Form 6 – Street Sweeping

Part IV.F.2.a.i. and ii.

1. Provide a written description and/or attach a map outlining the sweeping schedule for the following:

- Segments of municipal roads with storm drain inlets that discharge to surface water (required at least 3 times each year)
- Segments of municipal roads that do not have storm drain inlets but do discharge to surface water (required at least 1 time each year)

Note: Only asphalt and concrete roads need to be swept. Roads that do not have storm drain inlets and do not discharge to surface water do not need to be swept.

Seaside Park splits its sweeping routes by dividing the town in half, oceanside and bayside using NJ RT35 as a divider. We can generally sweep an entire side of Borough owned streets in 2 days, but often sweep Ocean Avenue which is an Ocean County road, and NJ RT 35 which is a State road since they sweep much less than we do, and this can take a bit longer 3 to 4 days per side. We sweep at least once every 4 months but often much more often than that. Being a summer resort town, sweeping in the summer is limited because of streets full of parked cars, and is also limited in the winter if temps are below freezing. Ocean side sweeping is needed frequently as result of windblown sand from the sand dunes, and bayside sweeping is needed frequently as a result of tidal flooding and debris deposition (i.e. seaweed, sand, other floating debris)

2. Indicate if sweeping work is outsourced and if so, describe the arrangement.

No sweeping is outsourced, however we do sweep Ocean County and State of NJ roads when it makes sense to do so.

Form 7 – MS4 Infrastructure
Part IV.F.2-4. and Part IV.G.2-3.

1. Municipal Storm Drain Inlets

- a. Describe how you ensure that municipal inlets without permanent wording cast into the design have been properly labelled.
- b. Describe how you ensure that municipal and private storm drain inlets have been retrofitted.
- c. Describe how you ensure that newly installed storm drain inlets include corresponding catch basins or other BMPs to collect solids.
- d. Describe when and how you conduct inspections of storm drain inlets and the criteria used to determine when they need to be cleaned.

- a. All inlets that do not have permanent wording cast into the design have a plastic label attached with epoxy. During our annual inspection DPW replaces any that are missing. All new inlets have them cast into the design.*
- b. During our annual inspection, basins that do not meet the current standard are checked for grate plates and bicycle safe grates. If the basin is not scheduled for replacement in the next year, grate plates are added to the curb piece, and if a bicycle safe grate is available it is installed. There are no known private storm drain inlets in the Borough of Seaside Park.*
- c. As part of any future storm drain inlet replacement project, they will all be specified to include a catch basin.*
- d. Inlets are generally fully inspected in the fall, however if the inlet grates are observed to have any debris on them in the course of a normal work week, they are cleaned off as assigned by the DPW supervisor. This usually happens after times of significant rain when pine needles get washed down the road. Often, we are cleaning off NJDOT inlet grates. Borough owned catch basins are normally cleaned when sediment reaches the lower lip of the pipe. If significant rain or snow is in the forecast, DPW crews are sent out to check and clear off any inlet grates.*

<p>2. Municipal Catch Basins</p> <p>a. Describe when and how you conduct inspections of catch basins.</p> <p>b. Describe the criteria used to determine when catch basins need to be cleaned.</p>
<p>a. <i>The Borough of Seaside Park DPW inspects all of our 72 catch basins which are identified on our stormwater infrastructure map, annually usually in the fall. Using a rod and flashlight, or a mirror, the basins are inspected for sediment level, the overall condition of the basin walls is noted, as well as any other signs of problems like depressions forming around the basin. Being a coastal community on the Barnegat Bay, almost all our catch basins are below sea level and are always filled with <u>bay</u> water, so inspection is usually done during extremely low, blow out tides when possible.</i></p> <p>b. <i>If sediment is seen up to the bottom of the discharge pipe the basin is cleaned. Cleaning is done when there is no bay water in the basin, usually when the tide drops to extremely low levels, and/or pipe pigs can be installed to pump the basin down for cleaning. Cleaning is done by hand with shovels. Any basins that back up are addressed immediately and can often be cleared at the outfall end which terminates in the Barnegat Bay. Seaweed and sand often build up at the outfall causing up-stream basins to appear to not be working properly. This happens more often with Ocean County outfalls which we often clear for them since we are closer and can act faster.</i></p>
<p>3. Municipal Conveyance System</p> <p>Describe when and how inspections of MS4 conveyance systems are conducted, and the criteria used to determine when they need to be cleaned. Include a description of the equipment and techniques used.</p>
<p><i>Seaside Park's stormwater conveyance system consists of all underground piping. We have no ditches or swales. For the shorter pipes that are not filled with water, a push sewer camera is used to inspect and identify any issues. We try to do this at the lowest tide possible since all of our basins are below sea level. Pipe pigs and pumps are also used for drier inspection. For the longer runs, a contractor is/will be used to televise the pipe. Cleaning of the conveyance system is/will be done by a contractor since the Borough does not own a Jet-Vac truck.</i></p>
<p>4. Municipal Outfall Inspections – Stream Scouring</p> <p>Describe the program in place to detect, investigate, and control localized stream scouring from stormwater outfalls. Include a description of the equipment and techniques used.</p>
<p><i>The Borough of Seaside Park has no streams. All outfalls terminate at a bulkhead or are submerged in the Barnegat Bay.</i></p>

<p>5. Municipal Outfall Inspections – Illicit Discharge Detection and Elimination</p> <p>Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfalls. Include a description of the equipment and techniques used. Record cases of illicit discharges using the DEP’s Illicit Connection Inspection Report Form from the Department’s main stormwater webpage.</p>
<p><i>All Borough owned outfalls (20 of them) are inspected annually, normally at the same time inlets and catch basins are inspected by DPW personnel. Our outfalls terminate through bulkheads and are often submerged in the Barnegat Bay, but we try to inspect at times of extreme low tide to check for dry weather flow. Almost all Seaside Park outfalls are very short and the chance of an illicit connection is extremely low. If any dry weather flow, abnormal smell, turbidity, or color is detected in the vicinity of an outfall, it will be investigated. To date there have no illicit connections found. During the NJDOT RT35 reconstruction project in 2013, their dewatering was found to be running down their own outfall which was adjacent to ours.</i></p>
<p>6. Other Municipal Infrastructure</p> <p>List the types of MS4 infrastructure in your town that require inspection but are not noted above in items 1-5. Describe when and how you conduct inspections of this infrastructure and the criteria used to determine when they need to be maintained and/or cleaned.</p>
<p><i>The Borough of Seaside Park does not own or operate any other type of stormwater infrastructure not noted in items 1-5 at this time.</i></p>
<p>7. Stormwater Facilities Not Owned or Operated by the Municipality</p> <p>Describe your program for ensuring adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the municipality. This should include your plan for ensuring annual inspections are being done on these private properties and describe how you record the locations and logs associated with private infrastructure.</p>
<p><i>There are no known stormwater facilities <u>not owned or operated</u> by the Borough of Seaside Park on private property. Both the NJDOT and Ocean County have stormwater facilities that are operated under their own respective stormwater permits.</i></p>
<p>8. Infrastructure Records</p> <p>Indicate the location of records related to stormwater infrastructure inspection, cleaning, maintenance, and repair activities.</p>
<p><i>Seaside Park Department of Public Works 1201 Barnegat Avenue Seaside Park, NJ 08752</i></p>

Form 8 – Community-wide Measures

Part IV.F.2.

1. Herbicide Application Management

Describe your program for preventing herbicides from being washed into the waters of the State and to prevent erosion caused by de-vegetation.

The Borough of Seaside Park does not apply herbicides near catch basins. We use a contractor that is licensed and knowledgeable to apply herbicides safely and properly. No areas of the Borough have herbicides applies that would cause erosion by de-vegetation.

2. Excess Deicing Material Management

Describe your program for ensuring that excess salt piles are removed in a timely manner after storm events.

After a snow/ice storm event, a DPW crew is sent out to check for and remove any excess salt within 24 to 48 hours of the end of the event. We are usually cleaning up after Ocean County and NJDOT contractors that leave these piles which happen quite often. Any material that is collected is returned to our salt storage container for reuse and reapplication.

3. Roadside Vegetative Waste

Describe your program for ensuring proper pickup, handling, storage, and disposal of wood waste and yard trimmings generated by the permittee along municipal roads or on municipal properties (trimming trees, mowing, etc.).

Any wood waste or yard trimmings that is self generated is immediately removed from the project area and brought to the proper container for temporary storage and transport. Tree parts and leaves are recycled with the Ocean County Northern Recycling Center in Lakewood NJ. Weeds and mowings are brought to the Ocean County Landfill in Manchester, NJ. Mowers generally do not bag grass clippings but will mow so that the chute blows clipping back onto the grass and not into the road whenever possible.

4. Roadside Erosion Control

Describe your program to detect and repair erosion along municipal roadways.

Borough owned roads are visually inspected during daily operations by DPW crew. Any issues are reported to the Supervisor and repaired in a timely manner. The Borough of Seaside Park does not have any erosion issues on Borough owned roads. Ocean County and the State of New Jersey on the other hand do have erosion issues along North & South Bayview Ave, and RT 35 Southbound entering town. Those issues are all tidal/wave/wind related erosion issues, not stormwater related. The Borough of Seaside Park is currently working with Ocean County to address these tidal erosion issues.

Form 9 Site#1 – Municipal Maintenance Yards & Other Ancillary Operations
Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: 4

1. Site Name and Address	
<p><i>Seaside Park DPW Complex 1201 Barnegat Avenue Seaside Park NJ, 08752</i></p>	
2. Monthly Site Inspections	
<p>Describe the nature of inspections conducted at this site and the location of inspection logs.</p> <p><i>Monthly, the DPW supervisor walks the site looking for issues at least monthly, often weekly, to be corrected immediately and long term. The site is inspected to ensure that all materials and machinery stored outside are stored to minimize exposure to stormwater. Tires are to be kept in a covered roll-off container, street sweeping are kept on an impervious and covered bin, any other aggregate material is kept in a way to minimize run off, using back pitched slope and/or haybales. Roll-off containers in use are covered with solid tarps.</i></p> <p><i>All inspection logs are kept at the Seaside Park DPW – 1201 Barnegat Avenue</i></p>	
3. Inventory List	
List all materials and machinery that are potentially exposed to stormwater.	
Materials	Machinery/Equipment
<i>Temporary storage of brush/leaves</i>	<i>Garbage Trucks</i>
<i>Temporary storage of concrete/asphalt</i>	<i>Street Sweeper</i>
<i>Temporary storage of street sweepings</i>	<i>Roll-off Truck</i>
<i>Temporary storage of finished compost</i>	<i>Pickup Trucks</i>
<i>Temporary storage of finished mulch</i>	<i>Emergency Generators</i>
<i>Temporary storage of catch basin cleanout materials</i>	
<i>Temporary storage of E-waste</i>	
<i>Temporary storage of aggregate materials (stone, DGA, I-5)</i>	
<i>Temporary storage of scrap metal</i>	
<i>Temporary storage of ID#10/ID#13</i>	
4. Discharge of Stormwater from Secondary Containment	
<p>Describe the process in place for discharging stormwater from secondary containment areas where outdoor</p>	

containers are stored.
<i>There are no containers stored outdoors therefore there are no secondary containment issues.</i>
5. Fueling Operations Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.
<i>Yes, fueling occurs on site. The above ground tank is a double walled Con -Vault 1500 gasoline/1500 diesel tank. During bulk fueling operations we normally have staff block stormwater inlets down the street. Drip pans are used under the hose connections. A spill kit is kept in the immediate vicinity in the spill kit storage shed. Signs are posted notifying employees to not top off tanks, to remain in visual site of the nozzle while fueling along with an emergency contact.</i>
6. Vehicle/Equipment Maintenance and Repair Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.
<i>Yes, vehicles are maintained and repaired on site. This is conducted indoors whenever possible. If a vehicle is repaired outdoors and has the potential for fluid release, drip pans are used. That goes for both indoor and outdoor maintenance. Speedy Dri and absorbent pig mats are also used to absorb any spills that miss the pan, which are bagged and disposed of at the Ocean County Landfill.</i>
7. Wash Wastewater Containment Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.
<i>Large vehicle fleet washing occurs at the Ocean County Road Department Vehicle Services truck wash at 152 Chestnut Street, Toms River NJ 08753; pickup trucks and police cars are washed at Prestige Autospa located at 883 Fischer Blvd, Toms River, NJ 08753. Beach operation vehicles and salt trucks are rinsed only, on a designated wash-off pad located at 1201 Barnegat Avenue, Seaside Park NJ 08753. If more than a rinse is needed, the vehicle is taken to one of the above vehicle washes or is moved indoors for the wash. If washed indoors on site, the wash water is discharged to the Borough of Seaside Park's sanitary sewer by floor drain.</i>

<p>8. Salt and Other Granular De-icing Materials Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>Road salt is stored year-round in a roofed 15CY roll off container. DPW employees responsible for loading/unloading road salt from the container into the spreaders are required to sweep up spilled salt and put it back in the container.</i></p>
<p>9. Aggregate Material, Wood Chips, and Finished Leaf Compost Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>The Borough of Seaside Park temporarily stores aggregate material, mulch, and compost on site. Aggregate materials are stored on impervious pads that slope to prevent runoff. Mulch and compost are also stored on impervious concrete pads and is given away for free at our recycling convenience drop off center.</i></p>
<p>10. Cold Patch Asphalt Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>Seaside Park keeps a limited amount (<1 CY) of cold patch asphalt in a mortar pan, which is kept indoors in a garage at the DPW.</i></p>
<p>11. Street Sweepings and Storm Sewer Cleanout Materials Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>Street sweeping and storm sewer cleanout materials are briefly stored on an impervious concrete pad which is walled and covered with a waterproof tarp. These materials are then transported to the Ocean County Landfill as soon as possible.</i></p>
<p>12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>Brush is collected and stored briefly in a 20CY container and is then transported to the Northern Ocean County Recycling Center for proper recycling.</i></p>

13. Scrap Tires

Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

Scrap tires are stores in a roofed & enclosed 15CY roll off container to minimize contamination of stormwater.

14. Inoperable Vehicles and Equipment

Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.

Yes, the Borough of Seaside Park stores inoperable vehicles onsite at 1201 Barnegat Ave. We try to minimize the time they are stored by auctioning them off in a timely manner, usually within a month of them being taken out of service. Drip pans are placed under any vehicle that may be leaking, and the pan is drained in the proper manner as needed.

Form 9 Site #2 – Municipal Maintenance Yards & Other Ancillary Operations

Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: 4

1. Site Name and Address	
<i>Seaside Park Police Department/Fire Department (Site #2) 1 Municipal Plaza Seaside Park NJ, 08752</i>	
2. Monthly Site Inspections	
Describe the nature of inspections conducted at this site and the location of inspection logs.	
<i>Monthly, the DPW supervisor walks the site looking for possible stormwater issues at least monthly, to be corrected immediately and long term. The site is inspected to ensure that all materials and machinery stored outside are stored to minimize exposure to stormwater. Police cars are kept outside, fire apparatus are garage kept. The area is checked for vehicles leaking oil and other fluids.</i> <i>All inspection logs are kept at the Seaside Park DPW – 1201 Barnegat Avenue</i>	
3. Inventory List	
List all materials and machinery that are potentially exposed to stormwater.	
Materials	Machinery/Equipment
	<i>Police Vehicles</i>
	<i>Fire Apparatus if stored outside (rare)</i>
	<i>Emergency Generator</i>
4. Discharge of Stormwater from Secondary Containment	
Describe the process in place for discharging stormwater from secondary containment areas where outdoor containers are stored.	
<i>There are no containers stored outdoors at Site #2, therefore there are no secondary containment issues.</i>	

<p>5. Fueling Operations</p> <p>Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.</p>
<p><i>No fueling occurs at Site #2 except for the diesel generator which happens once a year. During that fueling operation drip pans are used under the hose connections. The delivery driver has a spill kit and there is another located in the firehouse.</i></p>
<p>6. Vehicle/Equipment Maintenance and Repair</p> <p>Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.</p>
<p><i>Yes, fire vehicles are maintained and repaired on site. Fire apparatus are repaired by outside contractors. This is conducted indoors whenever possible. If a vehicle is repaired outdoors and has the potential for fluid release, drip pans are used. That goes for both indoor and outdoor maintenance. Speedy Dri and absorbent pig mats are also used to absorb any spills that miss the pan, which are bagged and disposed of at the Ocean County Landfill. Police vehicles are maintained and repaired at Site #1.</i></p>
<p>7. Wash Wastewater Containment</p> <p>Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.</p>
<p><i>Exempt fire trucks are washed at site #2 with bio-degradable soap; and police cars are washed at Prestige Autospa located at 883 Fischer Blvd, Toms River, NJ 08753.</i></p>
<p>8. Salt and Other Granular De-icing Materials</p> <p>Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>No bulk salt or granular de-icing materials are stored at Site #2, except for a minimal amount for sidewalks (5 gallon bucket of ice melt) which is kept inside a storage room.</i></p>
<p>9. Aggregate Material, Wood Chips, and Finished Leaf Compost</p> <p>Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>

<i>No aggregate materials are stored at Site #2.</i>
10. Cold Patch Asphalt Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.
<i>No cold patch asphalt is stored at Site #2.</i>
11. Street Sweepings and Storm Sewer Cleanout Materials Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.
<i>No street sweepings or storm sewer cleanout materials are stored at Site #2.</i>
12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.
<i>No construction and demolition waste, wood waste or yard trimmings are stored at Site #2.</i>
13. Scrap Tires Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.
<i>No scrap tires are stored at Site #2.</i>
14. Inoperable Vehicles and Equipment Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.
<i>No inoperable vehicles and equipment are stored at Site #2.</i>

**Form 9 Site #3 – Municipal Maintenance Yards & Other Ancillary
Operations**
Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: 4

1. Site Name and Address	
<p><i>Seaside Park J Street Lot (Site #3)</i> <i>37 J Street</i> <i>Seaside Park NJ, 08752</i></p>	
2. Monthly Site Inspections	
Describe the nature of inspections conducted at this site and the location of inspection logs.	
<p><i>Monthly, the DPW supervisor walks the site looking for possible stormwater issues at least monthly, to be corrected immediately and long term. The site is inspected to ensure that any materials and machinery stored outside are stored to minimize exposure to stormwater. Police highwater vehicles (HUMVEES, 5-ton) are stored on site.</i></p> <p><i>All inspection logs are kept at the Seaside Park DPW – 1201 Barnegat Avenue</i></p>	
3. Inventory List	
List all materials and machinery that are potentially exposed to stormwater.	
Materials	Machinery/Equipment
	<i>Police Highwater Vehicles</i>
	<i>Emergency Generator</i>
	<i>Electronic Sign Boards</i>
4. Discharge of Stormwater from Secondary Containment	
Describe the process in place for discharging stormwater from secondary containment areas where outdoor containers are stored.	
<p><i>There are no containers stored outdoors at Site #3, therefore there are no secondary containment issues.</i></p>	

5. Fueling Operations Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.
<i>No fueling occurs at Site #3, except for the diesel generator which happens once a year. During that fueling operation drip pans are used under the hose connections. The delivery driver has a spill kit.</i>
6. Vehicle/Equipment Maintenance and Repair Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.
<i>No vehicles or equipment are maintained or repaired at Site #3.</i>
7. Wash Wastewater Containment Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.
<i>No vehicles are washed at Site #3.</i>
8. Salt and Other Granular De-icing Materials Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.
<i>No bulk salt or granular de-icing materials are stored at Site #3.</i>
9. Aggregate Material, Wood Chips, and Finished Leaf Compost Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.
<i>No aggregate materials are stored at Site #3.</i>
10. Cold Patch Asphalt Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

<p><i>No cold patch asphalt is stored at Site #3.</i></p>
<p>11. Street Sweepings and Storm Sewer Cleanout Materials Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>No street sweepings or storm sewer cleanout materials are stored at Site #3.</i></p>
<p>12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>No construction and demolition waste, wood waste or yard trimmings are stored at Site #3.</i></p>
<p>13. Scrap Tires Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>No scrap tires are stored at Site #3.</i></p>
<p>14. Inoperable Vehicles and Equipment Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.</p>
<p><i>Inoperable vehicles and equipment are stored at Site #3. We try to minimize the time they are stored by auctioning them off in a timely manner, usually within a month of them being taken out of service. Drip pans are placed under any vehicle that may be leaking, and the pan is drained in the proper manner as needed</i></p>

Form 9 Site #4 – Municipal Maintenance Yards & Other Ancillary Operations

Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: 4

1. Site Name and Address	
<p><i>Seaside Park Marina (Site #4)</i> <i>J Street</i> <i>Seaside Park NJ, 08752</i></p>	
2. Monthly Site Inspections	
Describe the nature of inspections conducted at this site and the location of inspection logs.	
<p><i>Monthly, the DPW supervisor or Marina manager walks the Marina site looking for possible stormwater issues at least monthly, to be corrected immediately and long term. The site is inspected to ensure that any materials and machinery stored outside are stored to minimize exposure to stormwater. Boats are stored both in water and out of water.</i></p> <p><i>All inspection logs are kept at the Seaside Park DPW – 1201 Barnegat Avenue</i></p>	
3. Inventory List	
List all materials and machinery that are potentially exposed to stormwater.	
Materials	Machinery/Equipment
	<i>Privately owned boats (in/out of water)</i>
4. Discharge of Stormwater from Secondary Containment	
Describe the process in place for discharging stormwater from secondary containment areas where outdoor containers are stored.	

<p><i>There are no containers stored outdoors at Site #4, therefore there are no secondary containment issues.</i></p>
<p>5. Fueling Operations Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.</p>
<p><i>No fueling occurs at Site #4.</i></p>
<p>6. Vehicle/Equipment Maintenance and Repair Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.</p>
<p><i>Privately owned boats may be maintained or repaired at Site #4, both in the water and out.</i></p>
<p>7. Wash Wastewater Containment Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.</p>
<p><i>No vehicles are washed at Site #4, however boats are.</i></p>
<p>8. Salt and Other Granular De-icing Materials Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>No bulk salt or granular de-icing materials are stored at Site #4.</i></p>
<p>9. Aggregate Material, Wood Chips, and Finished Leaf Compost Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>No aggregate materials are stored at Site #4, except for, at times, crushed clam shells which are used for pervious lot coverage.</i></p>
<p>10. Cold Patch Asphalt</p>

<p>Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>No cold patch asphalt is stored at Site #4.</i></p>
<p>11. Street Sweepings and Storm Sewer Cleanout Materials Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>No street sweepings or storm sewer cleanout materials are stored at Site #4.</i></p>
<p>12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>No construction and demolition waste, wood waste or yard trimmings are stored at Site #4.</i></p>
<p>13. Scrap Tires Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p><i>No scrap tires are stored at Site #4.</i></p>
<p>14. Inoperable Vehicles and Equipment Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.</p>
<p><i>No inoperable vehicles and equipment are stored at Site #4.</i></p>

Form 10 – Training

Part IV.F.6-10.

Stormwater Program Coordinators
Describe the training provided for the municipal Stormwater Program Coordinator.
<p><i>The Stormwater Program Coordinator attends the required NJDEP training every permit cycle, most recently August 22, 2023.</i></p> <p><i>Training covers the SPC responsibilities, permit conditions, annual reporting, and required submissions and documentation. Other Stormwater related courses are attended at the NJ League of Municipalities, Annual Public Works Conference, as well as other applicable sources.</i></p>

Topic	Municipal Employees
	Examples: in-person or virtual group sessions, e-Learning, field trainings, and videos
	Describe the training provided for municipal staff.
SPPP	<p>The SPPP training for DPW employees is held as an in person group by the stormwater coordinator. It consists of lecture, training videos, and an informal quiz at the end of our entire program including all topics listed below. Governing body members receive a lengthy email describing our Stormwater program with a link to the videos most currently linked at https://dep.nj.gov/stormwater/stormwater-training/</p> <p>The police chief receives an email to pass onto his officers in regards what to be on the look out for regarding stormwater related ordinances.</p>
Construction Site Stormwater Runoff	<i>See above.</i>
Post-Construction Stormwater Management in New and Redevelopment	<i>See above. If any new facility types are added they will be reviewed with the proper entity, whether public or private.</i>
Community-wide Ordinances	<i>See above.</i>
Community-wide Measures	<i>See above.</i>
Stormwater Facilities Maintenance	<i>See above.</i>

Municipal Maintenance Yards and Other Ancillary Operations	<i>See above.</i>
MS4 Mapping	<i>See above.</i>
Outfall Stream Scouring	<i>See above.</i>
Illicit Discharge Detection and Elimination	<i>See above.</i>

Stormwater Management Design Reviewers
Describe the training provided for individuals responsible for reviews and approvals of stormwater management designs.
<i>The Planning Board engineer takes the appropriate NJDEP training; a copy of his certificate or training is kept at 1201 Barnegat Ave.</i>

Municipal Board and Governing Body Members
Describe the training provided for members of the planning/zoning board and municipal council.
<i>Planning board & governing body members are emailed when required to watch the appropriate videos “Asking the Right Questions”, with a response email back to the stormwater coordinator once completed. https://nj.gov/dep/stormwater/arg/</i>

Training Records
Indicate the location of training records for the above required training.
<i>Borough of Seaside Park DPW 1201 Barnegat Avenue Seaside Park, NJ 08752</i>

Form 11 – MS4 Mapping

Part IV.G.1.

1. Provide a link to the most current MS4 outfall/infrastructure map.	
<p>The current paper map is located here. https://www.seasideparknj.org/wp-content/uploads/2022/12/2022-Seaside-Park-Stormwater-Map.pdf</p> <p>The electronic GIS map is in progress.</p>	
2. Indicate the total of each type of MS4 infrastructure listed below (due 01 Jan 2026).	
a. MS4 outfalls	20
b. MS4 ground water discharge points (basins or overland flow infiltration areas)	0
c. MS4 interconnections	TBD
d. MS4 storm drain inlets	72
e. MS4 manholes	TBD
f. Length of conveyance (channels, pipes, ditches, etc.)	TBD
g. MS4 pump stations	0
h. MS4 stormwater facilities (any that are not listed above)	0
i. Maintenance yard(s) and other ancillary operations	4
3. Describe how the municipality's outfall/infrastructure map is reviewed and updated to reflect any new or newly identified MS4 infrastructure (e.g., an outfall is closed, a new basin is constructed, ownership of an outfall has changed, etc.).	
<p><i>Currently, the paper map is reviewed and updated annually with any changes. We are aware of all projects in reference to our own system. The electronic GIS map will also be reviewed and updated if needed annually, and uploaded to the NJDEP portal with any necessary revisions by the Stormwater Coordinator.</i></p>	
4. Describe how the municipality will create and update its MS4 Infrastructure Map.	
<p><i>Using our new GIS equipment, our entire system will be remapped and submitted electronically to the NJDEP. If any part of the system is removed, replaced, added, etc., it will be updated real time in our database. It can then be resubmitted electronically, under direction of and to the NJDEP to keep both parties up to date.</i></p>	

Form 12 – Watershed Improvement Plan

Part IV.H.

1. Describe how your municipality is developing its Watershed Improvement Plan.
<i>We are currently at Phase 1 using the NJDEP Watershed Inventory Report template. Phase 2 and 3 to follow.</i>
2. Describe any regional projects or collaboration efforts with other municipalities.
<i>This is under development and will be investigated thoroughly. Potential regional project with Save Barnegat Bay.</i>
3. Indicate the location of records related to all public information sessions and meetings for discussions of the Watershed Improvement Plan.
<i>Records related to all public information sessions and meetings for discussions of the Watershed Improvement Plan will be kept at the Seaside Park Borough Hall, 1701 North Ocean Avenue, Seaside Park NJ 08752.</i>